

## **Possible questions to ask during an interview for a Coordinator of Youth Ministry**

1. What do you see as the goals of a parish youth ministry program?
2. What are your personal priorities in youth ministry?
3. What areas or talents do you see as your strong points?
4. Do you have experience coordinating/training adult volunteers?
5. Do you have experience with: retreats, planning Masses and other prayer experiences, sports, and service projects?
6. Are you familiar with the bishops document on Catholic Youth Ministry, *Renewing the Vision: A Framework for Catholic Youth Ministry*?
7. What is your understanding of the relationship between youth ministry and adolescent catechesis?
8. How would you envision an ideal situation for a parish staff to work together?
9. What is your preferred style of handling conflicts? (with staff, with parents, with youth?)
10. What is your experience with younger adolescent ministry?
11. Have you read and understood the job description?
12. What is your operating procedure when dealing with a youth crisis? (give a hypothetical situation)
13. Do you have any struggles with teachings of the Catholic Church?
14. Do you have any personal issues or problems of which we should be aware or would prevent you from fulfilling your responsibilities as Coordinator of Youth Ministry? (This question might be asked privately by the pastor or hiring committee chair.)

## **Possible questions you should be ready to answer.**

1. What is the job description for the position and what elements are most important?
2. What are the priorities for the parish youth ministry program? (What is most important to accomplish?)
3. What is the recent history of your parish's ministry to youth?
4. To whom (and how) is the Coordinator of Youth Ministry accountable? (Pastor, Parish council, etc...)
5. What support system exists? (Office secretary, computer, budget, phone, staff, meetings, supervision, accessibility to Pastor and other decision makers) for the person in this position?
6. What will be the Coordinator of Youth Ministry's expected working relationship with parish staff, parish council, etc...
7. What are the salary and benefits? (Medical Insurance, mileage reimbursement, continuing education, retirement, etc...?)
8. Much of the job of a Coordinator of Youth Ministry happens outside of the office and outside of 9am to 5pm. What office hours are required?
9. Does the parish have a mission statement or a strategic plan?